

## Public Concert Checklist

Organize a concert and advertise it to your wider community! Your concert can be virtual or in-person. If in-person, your concert should be held at a public venue.

- If virtual, decide which platform you will use (e.g. Zoom).
- Finalize the program for the concert and make practice plans.
- Check your teacher's availability and set up a date, and time.
- If in-person, research public venues and contact them to book your concert date. Good places to start are:
  - Your school
  - Your church/churches in your neighbourhood
  - Local music shops such as the [Steinway Piano Gallery](#), or [Blackerby Stage and Studio](#)
- Advertise your concert, and invite your special guests. Some ideas include:
  - Make fliers and post them at your school, at local businesses that you trust, and at Orpheus.
  - Share an event page on social media.
- Make a concert program including:
  - Artwork/Cover Page
  - Your name and instrument (and your collaborator's, if you have an accompanist)
  - Date, time, and location of the concert
  - List of the pieces you're going to perform (and the composer, or origin)
- Do a dress rehearsal in your lesson.
- Ask your teacher to fill out the announcement form to share with Orpheus.
- Get a good rest the night's before and be ready to shine at the performance.

### ★ PROFESSIONAL GUIDELINES

- Dress the part! Choose a nice outfit that is comfortable to perform in.
- For virtual concerts, make sure your video is horizontal, stable, and well lit. Test your internet connection before the concert.

- For in-person concerts, prepare some snacks and drinks for your guests to enjoy after the concert. Check with your venue to make sure snacks are allowed.
- Don't forget to take great photos!